# **Arts in Education Grant Guidelines**

Teachers employed by K12 schools within Tuscaloosa County are eligible to apply for funding for art related projects through the Arts in Education Grant. Grant applications are made through the Arts and Humanities Council of Tuscaloosa County with funding distributed by the Community Foundation of West Alabama. The deadline for submitting grant applications is October 1 annually for grant activities which are to be completed by May 15. If October 1 falls on a weekend, the deadline will shift to Monday or the following business day. The Arts Council's Grant Review Committee will meet and forward their recommendations to the Community Foundation of West Alabama.

# **QUESTIONS**

Questions about the application process should be directed to Shannon McCue, Education Director, at education@tuscarts.org or by calling 205-758-5195, ext. 4.

### SUBMITTING YOUR GRANT APPLICATION AND FINAL REPORT

Completed grant applications and final reports may be mailed to:

Shannon McCue
Education Director
Arts and Humanities Council of Tuscaloosa County
P. O. Box 1117
Tuscaloosa, AL 35403

Or physically delivered to:

Arts Council Office, PARA Bldg. 614 Greensboro Avenue Tuscaloosa, AL 35401

# PROGRAM GUIDELINES

Arts in Education grants are awarded to City, County and Private schools located within Tuscaloosa County to provide limited support for projects such as small or pilot art activities, special projects of high artistic quality, exhibits, artist residencies and theatrical, musical or dance productions or an arts component of a larger project, etc.

The maximum grant available to a school is \$1000. Grant applicants are not limited to art teachers; any teacher may apply.

#### **FUNDING**

A 1:1 Match is required to which no more than 25% of the total costs may be met by in-kind contributions. Matching grants will not exceed \$1000. In general, half the grant funds will be paid up front with the balance paid after the project has been completed and the final evaluation report received and approved.

#### FINAL REPORT

A final report should be submitted to The Arts Council within thirty days of completing the project and or by May 15. The final report should include an evaluation of the project with financial documentation, receipts, photographs, etc.